

# BONDI FEAST

## Bondi Feast Volunteer Program 2019

Bondi Feast is an annual fringe-style festival made especially for Bondi. For 10 winter nights, Bondi Feast turns the iconic Bondi Pavilion into a carnival playground with comedians, theatre types, musicians and foodies in a festival of all you-can-eat entertainment.

Bondi Feast was developed and run by Rock Surfers Theatre Company when they were the resident theatre company at the Bondi Pavilion Theatre from 2012 to 2015. It is now proudly continued by the Cultural Programs team at Waverley Council, and headed by longstanding festival directors Rachel Chant and Phil Spencer.



Volunteers have been helping to deliver six festivals that were fun and fulfilling experiences for audiences, performers, staff and volunteers alike.

The volunteer program for Bondi Feast continues under Council's stewardship. There are lots of different ways you can help out to make this festival even more magical!

### Dates and times

Dates for Bondi Feast 2018 are **Tuesday 9 – Saturday 13 July and Tuesday 16 to Saturday 20 July 2019**, with show times commencing from 6pm each night. In 2019 we are looking to program more than 100 performances of over 45 shows.

Volunteer call times will be during normal working hours prior to the festival and afternoons and evenings during the festival.

### Type of Volunteer Opportunities:

1. **Marketing & Social Media**
2. **Artist Liaison**
3. **Ticketing and Admin**
4. **Food Programming**
5. **FOH and customer service**

### Volunteer Program schedule

- For opportunities 1-4 - we'd love if you could commit to one to two days each week until the end of the festival in July. But we're flexible too!
- For FOH and customer service – we'd like you to commit to at least 2 x 5 hour shifts over the two week festival.
- Interested in being involved in a different way? Let us know.

Role descriptions for all volunteer roles are attached.



## Bondi Feast Marketing & Social Media

<b>DEPARTMENT:</b>	Cultural Programs (Enriching Waverley)
<b>MAIN CONTACTS:</b>	Rachel Chant / Philip Spencer (Co-Artistic Directors Bondi Feast)
Hours:	8 – 15 hours per week in pre-production period (up to 6 July)
Time:	Hours of work prior to festival should be within usual office hours and can be set and varied by agreement. Hours during the Festival may include evening and weekend.

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We are seeking a motivated and enthusiastic volunteer to join the festival team as Marketing & Social Media volunteer. You will assist by composing daily posts/tweets for social media outlets. Other duties may include posting listings for the festival, assisting with the co-ordination of the marketing calendar with online activity, liaising with external arts companies for promotion, helping to create with unique marketing/social media campaigns, website maintenance and helping to maintain consistency of messages across multiple networks.

Volunteering with us on Bondi Festival will give you the satisfaction of assisting a vibrant and local community arts event, and for those looking for work skills, volunteering with the festival will provide you with some practical experience of a major arts festival. Volunteers will be issued tickets to all shows that still have seats available after paying audience members have entered the theatre (on the nights you are not volunteering).

### WHAT YOU'LL LEARN/GAIN:

1. Gain practical experience in arts and event marketing and festival production
2. Understanding of Local Government's role in the arts
3. Build teamwork skills and increase your knowledge of the varied working roles within the arts festival environment

### SAFETY AND CONDUCT

- You must comply with Waverley Council's policies, WHS system and Code of Conduct

### PERSONAL ATTRIBUTES:

- A passion for marketing, journalism, new media or the arts.
- Have initiative and excellent interpersonal skills.
- Have a love for the arts and Bondi. A basic knowledge of the performing arts industry, particularly in Sydney, is a bonus!
- Competent written communication skills (including proofreading). Experience in Photoshop and InDesign are an advantage.
  - We need volunteers who are reliable and can commit to the full program duration.

## Bondi Feast Artist Liaison

<b>DEPARTMENT:</b>	Cultural Programs (Enriching Waverley)
<b>MAIN CONTACTS:</b>	Rachel Chant / Philip Spencer (Co-Artistic Directors Bondi Feast)
Hours:	8 – 15 hours per week in pre-production period (up to 6 July)
Time:	Hours of work prior to festival should be within usual office hours and can be set and varied by agreement. Hours during the Festival may include evening and weekend.

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We are seeking a motivated and enthusiastic volunteer to join the festival team to help with Artist Liaison. You will help with liaising with all the festival participants from the time of programming through to the festival.

Volunteering with us on Bondi Feast will give you the satisfaction of assisting a vibrant and local arts festival and volunteers will be issued tickets to all shows that still have seats available after paying audience members have entered the theatre (on the nights you are not volunteering).

### WHAT YOU'LL LEARN/GAIN:

1. Gain practical experience in festival programming and production
2. Understanding of Local Government's role in the arts
3. Build teamwork skills and increase your knowledge of the varied working roles within an arts festival environment

### SAFETY AND CONDUCT

- You must comply with Waverley Council's policies, WHS system and Code of Conduct

### PERSONAL ATTRIBUTES:

- You should be a people person with competent written and verbal communication skills
- Problem solving skills, an ability to think creatively, and an ability to take initiative
- You must have a love for arts and artists. If you've volunteered for other festivals, that's a plus!
  - We need volunteers who are reliable and can commit to the full program duration.

## Bondi Feast Ticketing and Admin

<b>DEPARTMENT:</b>	Cultural Programs (Enriching Waverley)
<b>MAIN CONTACTS:</b>	Bondi Feast Production Producer
Hours:	8 – 15 hours per week in pre-production period (up to 6 July)
Time:	Hours of work prior to festival should be within usual office hours and can be set and varied by agreement. Hours during the Festival may include evening and weekend.

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We are seeking a motivated and enthusiastic volunteer to assist with Ticketing and Admin. We need help with some administration on our box office system and assistance in general administration as required. Tasks might include in ensuring data uploaded to the ticketing system and website is up to date for our patrons.

Volunteering with us on Bondi Feast will give you the satisfaction of assisting a vibrant and local arts festival and volunteers will be issued tickets to all shows that still have seats available after paying audience members have entered the theatre (on the nights you are not volunteering).

### **WHAT YOU'LL LEARN/GAIN:**

1. Gain practical experience in event management, festival production, and box office systems
2. Understanding of Local Government's role in the arts
3. Build teamwork skills and increase your knowledge of the varied working roles within an arts festival environment

### **SAFETY AND CONDUCT**

- You must comply with Waverley Council's policies, WHS system and Code of Conduct

### **PERSONAL ATTRIBUTES:**

- You should be a people person with competent written and verbal communication skills
- Problem solving skills and an ability to take initiative
- A love for arts and artists – any admin experience a great plus!
  - We need volunteers who are reliable and can commit to the full program.

## Bondi Feast Food Programming

<b>DEPARTMENT:</b>	Cultural Programs (Enriching Waverley)
<b>MAIN CONTACTS:</b>	Rachel Chant / Philip Spencer (Co-Artistic Directors Bondi Feast)
Hours:	8 – 15 hours per week in pre-production period (up to 6 July)
Time:	Hours prior to festival should be within usual office hours and can be set and varied by agreement. Hours during the Festival may include evening and weekend.

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We're seeking a motivated and enthusiastic volunteer to join the festival team to assist with Feast Eats, Bondi Feast's food program. Tasks might include assisting in programming the food component of the festival, liaising with the food vendors about their requirements and even assisting with vendor set-up.

Volunteering with us on Bondi Feast will give you the satisfaction of assisting a vibrant and local arts festival and volunteers will be issued tickets to all shows that still have seats available after paying audience members have entered the theatre (on the nights you are not volunteering).

### WHAT YOU'LL LEARN/GAIN:

1. Gain practical experience in event management and festival production
2. Connections with local businesses
3. Understanding of Local Government's role in the arts
4. Build teamwork skills and increase your knowledge of the varied working roles within an arts festival environment

### SAFETY AND CONDUCT

- You must comply with Waverley Council's policies, WHS system and Code of Conduct

### KEY SKILLS AND EXPERIENCE:

- You should be a people person with competent written and verbal communication skills
- Problem solving skills and an ability to take initiative
- Have a love for arts and artists, with food industry experience a plus
  - We need volunteers who are reliable and can commit to the full program.

## Bondi Feast Front of House volunteer (multiple positions)

<b>DEPARTMENT:</b>	Cultural Programs (Enriching Waverley)
<b>MAIN CONTACT:</b>	Bondi Feast Production Producer
Hours:	Up 15 hours per week during the festival period
Time:	Hours during the Festival include evening and weekend.

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We are looking for motivated and enthusiastic volunteers to join the festival team as Front of House volunteers. As FOH volunteer crew some of your tasks might include: welcoming customers, directing customers to the bathrooms, bar, box office or the venues. Other tasks might include checking tickets at the doors of venues and making sure no-one goes in once the shows have started. Importantly, your main job will be to help in creating and maintaining the unique festival vibe!

Volunteering with us on Bondi Feast will give you the satisfaction of assisting a vibrant and local arts festival and volunteers will be issued tickets to all shows that still have seats available after paying audience members have entered the theatre (on the nights you are not volunteering).

### WHAT'LL YOU'LL GAIN:

1. Gain practical experience in event management and festival production
2. Understanding of Local Government's role in the arts
3. Build teamwork skills and increase your knowledge of the varied working roles within an arts festival environment

### SAFETY AND CONDUCT

- You must comply with Waverley Council's policies, WHS system and Code of Conduct

### PERSONAL ATTRIBUTES:

- You'll be a people person and love helping people out
- Problem solving skills and an ability to take initiative
- A fun person to be around!
- Have a love for arts and artists, with any customer experience a great plus!
  - We need volunteers who are reliable and can commit to the full program.